



RENTAL & STRATA MANAGEMENT
REAL ESTATE SALES

PLEASE FAX TO: (250) 753-8290

STRATA PROPERTY ACT – REQUEST FOR INFORMATION

Date: _____

Forms Required: Form F Form B Bylaws Rules & Regulations
(Check all that apply) Financial Information Other: _____
 Minutes: _____

Completion Date: _____ Civic Address: _____

Legal Description of the Property: _____

_____ PID: _____

Purchaser(s):

Vendor(s):

To be Owner Occupied? YES NO

If not owner occupied, please supply the address where correspondence should be sent:

FEES:

Form B – Information Certificate	\$35.00 + TAXES
Form F – Certificate of Payment	\$15.00 + TAXES
Rush Charge	\$50.00 + TAXES
Photocopies	\$0.25 per page
Fax Charge	\$ 5.00 + TAXES

PLEASE NOTE:
****WE ACCEPT CASH, CHEQUE
OR MONEY ORDER! ****
*You will be notified when your
documents are ready for pickup.*

RUSH? YES NO

If so, the documents will be ready within two (2) business days of ordering, otherwise in accordance with the *Strata Property Act*, a notice of **seven (7) business days** is required for the fulfillment of a form request. Should you require the documents in less time a rush charge will apply in addition to the document fees.

INFORMATION REQUESTED BY:

Contact Name & Company _____

Contact Number(s): _____

Billing Address: _____

I hereby agree to pay the costs associated with my request, based on the above noted fees to Widsten Property Management Inc.

Signature