



**STRATA PROPERTY ACT
REQUEST FOR INFORMATION**

Date: _____

Forms Required: Form F Form B Bylaws Rules & Regulations
(Check all that apply) Financial Information Other: _____
 Minutes: _____

Completion Date: _____ Civic Address: _____

Legal Description of the Property: _____

PID: _____

Purchaser(s): _____

Vendor(s): _____

To be Owner Occupied? YES NO

If not owner occupied, please supply the address where correspondence should be sent:

FEES:

Form B – Information Certificate	\$35.00 + GST
Form F – Certificate of Payment	\$15.00 + GST
Rush Charge	\$50.00 + GST
Photocopies	\$0.25 per page

PLEASE NOTE:

****WE ACCEPT CASH, CHEQUE
OR MONEY ORDER! ****

RUSH? YES NO

If so, the documents will be ready within 24 hours of ordering, otherwise in accordance with the *Strata Property Act*, a notice of **seven(7) business days** is required for the fulfillment of a form request. Should you require the documents in less time a rush charge will apply in addition to the document fees.

INFORMATION REQUESTED BY:

Contact Name & Company _____

Contact Number(s): _____

Billing Address: _____

I hereby agree to pay the costs associated with my request, based on the above noted fees to WIDSTEN PROPERTY MANAGEMENT INC.

Signature

YOU WILL BE NOTIFIED WHEN YOUR DOCUMENTS ARE READY FOR PICKUP – PAYMENT IS DUE AND PAYABLE UPON PICKUP